



**United States
Department of
Agriculture**

**Office of the Chief
Information Officer**

**1400 Independence
Avenue SW**

**Washington, DC
20250**

Mr. Ed DeSeve
Deputy Director for Management
Office of Management and Budget
Old Executive Office Building
Washington, D.C. 20503

JUN 30 1998

Dear Mr. DeSeve:

Thank you for your June 19, 1998, memorandum on the "Progress addressing the year 2000 computer problem in mission critical systems". The Office of the Chief Information Officer Year 2000 Program Office has the overall responsibility for ensuring that the Department of Agriculture's (USDA's) mission-critical systems nationwide are Year 2000 compliant by March 31, 1999. Each component agency is responsible for remediation of its systems and provides a monthly report on the status of Year 2000 progress to the Department.

Originally developed in late 1997, the component agency plans included milestones and cost information for how they will achieve year 2000 compliance. The plans have been revised, as necessary, to reflect new guidance from the Department and from the Office of Management and Budget. USDA is currently using the government-wide milestones to track the renovation, validation, and implementation status of mission critical systems. Additionally, many component agencies have internal milestones that they use to track progress.

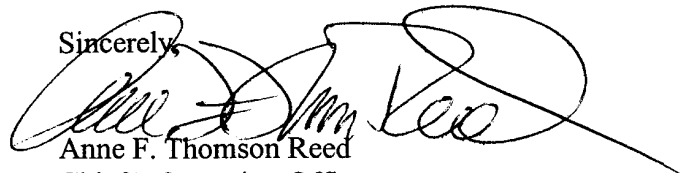
Status of Mission Critical Systems

Total Number of Mission-Critical Systems	Number of Compliant Systems	Number of Systems to be Replaced	Number of Systems to be Repaired	Number of Systems to be Retired
657	375 (57 %)	89 (14%)	172 (26%)	21 (3 %)

Details on the projected monthly progress toward achieving year 2000 compliance are enclosed.

If you or your staff have any questions, please contact Gregory Parham, Executive Director of the Year 2000 Program Office on (202) 720-2525 or at Internet address: gparham@usda.gov.

Sincerely,



Anne F. Thomson Reed
Chief Information Officer

Enclosures

Schedule for USDA Mission Critical Systems to be Compliant

Attachment A1

Agency	Number of Systems	Prior to Jul-98	Jul-98	Aug-98	Sep-98	Oct-98	Nov-98	Dec-98	Jan-99	Feb-99	Mar-99	After Mar-99	Totals
Foreign Agricultural Service	15	8	0	2	2	3	0	0	0	0	0	0	15
Farm Service Agency - KC	157	102	7	12	31	0	0	2	2	0	1	0	157
Farm Service Agency - HQ	14	1	5	0	5	3	0	0	0	0	0	0	14
Risk Management Agency	15	5	1	0	1	7	0	0	0	0	1	0	15
Farm and Foreign Agricultural Services	201	116	13	14	39	13	0	2	2	0	2	0	201
Food and Nutrition Service	16	3	0	0	1	9	0	0	0	0	3	0	16
Food, Nutrition and Consumer Services	16	3	0	0	1	9	0	0	0	0	3	0	16
Food Safety and Inspection Service	8	4	0	0	0	3	0	0	1	0	0	0	8
Food Safety	8	4	0	0	0	3	0	0	1	0	0	0	8
Agricultural Marketing Service	8	0	0	1	0	1	1	0	1	0	4	0	8
Animal and Plant Health Inspection Service	20	0	0	1	1	0	0	1	7	0	9	1	20
Grain Inspection, Packers and Stockyards Administration	15	2	1	1	4	0	0	0	0	2	4	1	15
Marketing and Regulatory Programs	43	2	1	3	5	1	1	1	8	2	17	2	43
Forest Service	17	0	1	1	0	3	0	1	1	10	0	0	17
Natural Resources Conservation Service	15	0	0	0	2	1	2	1	3	1	5	0	15
Natural Resources and Environment	32	0	1	1	2	4	2	2	4	11	5	0	32
Agricultural Research Service	8	5	1	0	0	1	0	0	0	0	1	0	8
Cooperative State Research, Education and Extension Service	5	4	0	0	1	0	0	0	0	0	0	0	5
Economic Research Service	2	0	0	0	1	0	0	0	0	1	0	0	2
National Agricultural Statistics Service	261	224	11	4	4	3	3	2	6	2	1	1	261
Research, Education and Economics	276	233	12	4	6	4	3	2	6	3	2	1	276
- Rural Business - Cooperatives Service													
- Rural Housing Service													
- Rural Utilities Service													
Rural Development	16	6	0	2	7	0	0	0	0	0	1	0	16
Support Programs													
Departmental Administration	10	2	0	0	0	1	0	4	0	0	3	0	10
Includes: Administrative Law Judges, Board of Contract Appeals, Civil Rights, Human Resources, Office of the Judicial Officer, Operations													
Subtotal	10	2	0	0	0	1	0	4	0	0	3	0	10
Offices													
National Appeals Division	1	0	0	0	1	0	0	0	0	0	0	0	1
Office of the Chief Financial Officer - NFC	6	0	0	0	0	6	0	0	0	0	0	0	6
Office of the Chief Information Officer - NITC	8	0	1	0	7	0	0	0	0	0	0	0	8
Office of Communications	8	2	0	0	1	0	0	3	0	0	2	0	8
Office of the Chief Economist	5	2	3	0	0	0	0	0	0	0	0	0	5
Office of the Inspector General	1	1	0	0	0	0	0	0	0	0	0	0	1
Office of Budget and Program Analysis	0	0	0	0	0	0	0	0	0	0	0	0	0
Office of the General Counsel	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	29	5	4	0	9	6	0	3	0	0	2	0	29
TOTALS	631	371	31	24	69	41	6	14	21	16	35	3	631

Schedule for Mission Critical Systems to be Renovated

Attachment A2

Agency	Renovated Prior to Jul-98	Renovated 7/98	Renovated 8/98	Renovated 9/98	Renovated After 9/98	Total Renovation Completed
Foreign Agricultural Service	2		4			6
Farm Service Agency - KC	113	20	6	9	2	150
Farm Service Agency - HQ	11		3			14
Risk Management Agency	1					1
Farm and Foreign Agricultural Services	127	20	13	9	2	171
Food and Nutrition Service	4	3	3	1		11
Food, Nutrition and Consumer Services	4	3	3	1	0	11
Food Safety and Inspection Service	5	2				7
Food Safety	5	2	0	0	0	7
Agricultural Marketing Service	1	1	1			3
Animal and Plant Health Inspection Service	7	1	3	4	3	18
Grain Inspection, Packers and Stockyards Administration	1		6	5		12
Marketing and Regulatory Programs	9	2	10	9	3	33
Forest Service						0
Natural Resources Conservation Service	11					11
Natural Resources and Environment	11	0	0	0	0	11
Agricultural Research Service	2					2
Cooperative State Research, Education and Extension Service						0
Economic Research Service						0
National Agricultural Statistics Service	46	5	2	7	4	64
Research, Education and Economics	48	5	2	7	4	66
- Rural Business - Cooperatives Service						
- Rural Housing Service						
- Rural Utilities Service						
Rural Development	8	4	2	1		15
Support Programs						
Departmental Administration	3					3
Includes: Administrative Law Judges, Board of Contract Appeals, Civil Rights, Human Resources, Office of the Judicial Officer, Operations						
Subtotal	3	0	0	0	0	3
Offices						
National Appeals Division						0
Office of the Chief Financial Officer - NFC		6				6
Office of the Chief Information Officer - NITC						0
Office of the Chief Information Officer - HQ						0
Office of Communications		1				1
Office of the Chief Economist	2	3				5
Office of the Inspector General	1					1
Office of Budget and Program Analysis						0
Office of the General Counsel						0
Subtotal	3	10	0	0	0	13
TOTALS	218	46	30	27	9	330

Schedule for Mission Critical Systems to be Validated

Attachment A3

Agency	Validated Prior to Jul- 98	Validated 7/98	Validated 8/98	Validated 9/98	Validated 10/98	Validated 11/98	Validated 12/98	Validated 1/99	Validated After 1/99	Total Validation Completed
Foreign Agricultural Service	2			4						6
Farm Service Agency - KC	99	15	17	14		3	1		1	150
Farm Service Agency - HQ	11			3						14
Risk Management Agency		1								1
Farm and Foreign Agricultural Services	112	16	17	21	0	3	1	0	1	171
Food and Nutrition Service	2	2	1	5	1					11
Food, Nutrition and Consumer Services	2	2	1	5	1	0	0	0	0	11
Food Safety and Inspection Service	4		1	1	1					7
Food Safety	4	0	1	1	1	0	0	0	0	7
Agricultural Marketing Service		1	1		1					3
Animal and Plant Health Inspection Service		1		1			2	14		18
Grain Inspection, Packers and Stockyards Administration			2	3				2	5	12
Marketing and Regulatory Programs	0	2	3	4	1	0	2	16	5	33
Forest Service										0
Natural Resources Conservation Service		2	1	2	2	2	1	1		11
Natural Resources and Environment	0	2	1	2	2	2	1	1	0	11
Agricultural Research Service	1	1								2
Cooperative State Research, Education and Extension Service										0
Economic Research Service										0
National Agricultural Statistics Service	46	5	2	2	6	1	2			64
Research, Education and Economics	47	6	2	2	6	1	2	0	0	66
- Rural Business - Cooperatives Service										
- Rural Housing Service										
- Rural Utilities Service										
Rural Development	5	3	4	2				1		15
Support Programs										
Departmental Administration					3					3
Includes: Administrative Law Judges, Board of Contract Appeals, Civil Rights, Human Resources, Office of the Judicial Officer, Operations										
Subtotal	0	0	0	0	3	0	0	0	0	3
Offices										
National Appeals Division		0								0
Office of the Chief Financial Officer - NFC		0		6						6
Office of the Chief Information Officer - NITC										0
Office of the Chief Information Officer - HQ										0
Office of Communications			1							1
Office of the Chief Economist	2	3								5
Office of the Inspector General	1									1
Office of Budget and Program Analysis										0
Office of the General Counsel										0
Subtotal	3	3	1	6	0	0	0	0	0	13
TOTALS	173	34	30	43	14	6	6	18	6	330

Schedule for Mission Critical Systems to be Implemented

Attachment A4

Agency	Implemented Prior to Jul-98	Implemented 7/98	Implemented 8/98	Implemented 9/98	Implemented 10/98	Implemented 11/98	Implemented 12/98	Implemented 1/99	Implemented 2/99	Implemented 3/99	Implemented After 3/99	Total Implementation
Foreign Agricultural Service	2			1	3							6
Farm Service Agency - KC	96	7	12	30			2	2		1		150
Farm Service Agency - HQ	1	5		5	3							14
Risk Management Agency		1										1
Farm and Foreign Agricultural Services	99	13	12	36	6	0	2	2	0	1	0	171
Food and Nutrition Service	1			1	9							11
Food, Nutrition and Consumer Services	1	0	0	1	9	0	0	0	0	0	0	11
Food Safety and Inspection Service	4				2			1				7
Food Safety	4	0	0	0	2	0	0	1	0	0	0	7
Agricultural Marketing Service			1		1			1				3
Animal and Plant Health Inspection Service			1	1			1	5		9	1	18
Grain Inspection, Packers and Stockyards Administration			1	4					2	4	1	12
Marketing and Regulatory Programs	0	0	3	5	1	0	1	6	2	13	2	33
Forest Service												0
Natural Resources Conservation Service				2	1	2	1	2	1	2		11
Natural Resources and Environment	0	0	0	2	1	2	1	2	1	2	0	11
Agricultural Research Service		1			1							2
Cooperative State Research, Education and Extension Service												0
Economic Research Service												0
National Agricultural Statistics Service	38	8	3	4	2	1		5	2	1		64
Research, Education and Economics	38	9	3	4	3	1	0	5	2	1	0	66
- Rural Business - Cooperatives Service												
- Rural Housing Service												
- Rural Utilities Service												
Rural Development	5	0	2	7						1		15
Support Programs												
Departmental Administration					1		2					3
Includes: Administrative Law Judges, Board of Contract Appeals, Civil Rights, Human Resources, Office of the Judicial Officer, Operations												
Subtotal	0	0	0	0	1	0	2	0	0	0	0	3
Offices												
National Appeals Division												0
Office of the Chief Financial Officer - NFC					6							6
Office of the Chief Information Officer - NITC												0
Office of the Chief Information Officer - HQ												0
Office of Communications				1								1
Office of the Chief Economist	2	3										5
Office of the Inspector General	1											1
Office of Budget and Program Analysis												0
Office of the General Counsel												0
Subtotal	3	3	0	1	6	0	0	0	0	0	0	13
TOTALS	150	25	20	56	29	3	6	16	5	18	2	330